

Frequently Asked Questions Regarding MSEP Data Collection



1. Q. If our institution offers Non-Differential Tuition for online programs or courses only, how should we respond on Tab 1 of the data collection sheet?

A. If your institution offers Non-Differential Tuition for online programs or courses only, please use “X-online only” to indicate this on the appropriate lines for undergraduate or graduate programs on Tab1 of the data collection sheet.

2. Q. How do I indicate tuition costs if I have online only Non-Differential Tuition on Tab 3 of the data collection sheet?

A. To indicate tuition costs for online-only Non-Differential Tuition on Tab 3 of the data collection sheet, add a column called 'Student ID #' before 'State of Residence.' Do not add columns elsewhere on the collection sheet. In this column, separate the standard tuition rate from the online rate. List student ID (does not need to be actual student ID, it could be 1, 2, 3...) to represent the same student taking online courses with Non-Differential Tuition. In the example below, the first student ID # is listed twice. We do not repeat the data in the state of residence, CIP code, student standing, year of participant or graduation status as we have it on the line above. The differing rates of tuition are broken out on each line. Student 2 is only taking online courses and is charged the non-differential tuition only. Below are examples of how you would denote online only Non-Differential Tuition in the data collection sheet.

<u>Student ID#</u>	<u>State of Residence</u>	<u>CIP Code with Decimal</u>	<u>Student Standing</u>	<u>Year of MSEP Participation</u>	<u>Graduation Status</u>	<u>In-State Tuition</u>	<u>Out-of-State Tuition</u>	<u>MSEP Tuition</u>	<u>Credits Taken</u>	<u>Tuition Charged</u>
8675309	MN	13.1202	1	1	yes	\$280.00	\$560.00	\$420.00	10	\$4,200.00
8675309						\$280.00	\$560.00	\$280.00	6	\$1,680.00
3519875	ND	01.0000	3	2	unknown	\$280.00	\$560.00	\$280.00	12	\$3,360.00

3. Q. How do I indicate tuition costs if they differ between summer and fall semester on Tab 3 of the data collection sheet?

A. To indicate differing tuition costs for summer and fall semesters on Tab 3 of the data collection sheet, add a column called 'Student ID #' before 'State of Residence.' Do not add columns elsewhere. In the example below we list the student ID (does not need to be actual student ID, it could be 1, 2, 3...) and break out fall and spring semester tuition. We do not repeat the data in the state of residence, CIP code, student standing, year of participant or graduation status as we have it on the line above. The differing rates of tuition are broken out by summer and fall semester. Below is an example of how you would denote the differing rates for summer and fall semesters for student 1. In this example student 2 who is only taking courses in the fall and therefore only has the fall tuition rate listed.

<u>Student ID#</u>	<u>State of Residence</u>	<u>CIP Code with Decimal</u>	<u>Student Standing</u>	<u>Year of MSEP Participation</u>	<u>Graduation Status</u>	<u>In-State Tuition</u>	<u>Out-of-State Tuition</u>	<u>MSEP Tuition</u>	<u>Credits Taken</u>	<u>Tuition Charged</u>
5518369	MO	52.0101	2	2	unknown	\$300.00	\$600.00	\$450.00	3	\$1,350.00
5518369						\$320.00	\$640.00	\$480.00	15	\$7,200.00
4792356	MI	16.7902	4	4	Yes	\$320.00	\$640.00	\$480.00	15	\$7,200.00

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4. Q. How do I indicate tuition costs if we have banded tuition rates on Tab 3 of the data collection sheet?

A. To indicate banded tuition rates on Tab 3 of the data collection sheet, add a column called 'Student ID#' before 'State of Residence.' Do not add columns elsewhere. The student ID number does not need to be actual student ID, it could be 1, 2, 3... Student 1 has summer banded tuition and fall banded tuition rates on separate lines. Include all relevant student and tuition data, including the number of credits taken. This the example below student 1 is listed twice with summer with banded tuition and fall with banded tuition. We do not repeat the data in the state of residence, CIP code, student standing, year of participant or graduation status as we have it on the line above. The differing rates of tuition are broken out by summer and fall semester. In this institution's case, tuition is banded between 1-11 credits and 12-18 credits. **Enter the total banded rate that applies given the number of credits taken.** Please enter the number of credits taken. We want to know the total number of credits even if it is not part of the calculation. In the second example student 2 is taking courses in fall only and is taking 18 credits. Below is an example of how you would denote the differing banded tuition rates for summer and fall semesters or just fall semester in the data collection sheet.

Student ID#	State of Residence	CIP Code with Decimal	Student Standing	Year of MSEP Participation	Graduation Status	In-State Tuition	Out-of-State Tuition	MSEP Tuition	Credits Taken	Tuition Charged
1	WI	31.0504	4	4	unknown	\$326.70	\$702.65	\$470.15	3	\$470.15
1						\$4,177.50	\$8,862.95	\$6,266.25	15	\$6,266.25
2	IL	52.0301	3	4	unknown	\$4,177.50	\$8,862.95	\$6,266.25	18	\$6,266.25

5. Q. How do I indicate tuition costs if we have differing tuition rates for online and traditional courses in both summer and fall semesters on Tab 3 of the data collection sheet?

A. To indicate differing tuition rates for online and traditional courses in both summer and fall semesters on Tab 3 of the data collection sheet, add a column called 'Student #' before 'State of Residence.' Do not add columns elsewhere. The student ID number does not need to be actual student ID, it could be 1, 2, 3... In the example below we list summer with traditional tuition rate and online tuition rate and fall with traditional tuition rate and online tuition rate. We do not repeat the data in the state of residence, CIP code, student standing, year of participant or graduation status as we have it on the line above. The differing rates of tuition are broken out by summer and fall semester. Below is an example of how you would denote the differing tuition rates for summer and fall semesters for both online and traditional courses. The second record is a first-year student who is taking 15 credits of traditional courses in the fall only and no online courses. In the second example exclude null values for summer courses and fall online courses in the data collection sheet.

Student ID#	State of Residence	CIP Code with Decimal	Student Standing	Year of MSEP Participation	Graduation Status	In-State Tuition	Out-of-State Tuition	MSEP Tuition	Credits Taken	Tuition Charged
2301928	OH	44.0701	3	4	unknown	\$300.00	\$600.00	\$450.00	3	\$1,350.00
2301928						\$350.00	\$700.00	\$525.00	6	\$3,150.00
2301928						\$400.00	\$750.00	\$600.00	12	\$7,200.00
2301928						\$326.70	\$702.65	\$470.15	3	\$1,410.45
9281745	IN	26.0102	1	1	unknown	\$400.00	\$750.00	\$600.00	15	\$9,000.00

6. **Q. For student enrollment status should we use census date data or current enrollment data?**

A. Use census date data. Reasons: This data set is consistent with your institutional IPEDS data submission. Students enrolled at the census date were charged the tuition. Despite the fact a student might drop a course later in the semester, we want to capture actual costs/savings even if the student was not successful.