

**Computing Hardware and Related Services
(Desktops, Laptops, Tablets, Servers & Storage)
Request for Proposal
Addendum #1
August 25, 2014**

The purpose of this Addendum is to present changes to section(s) with the Computing Hardware and Related Services Request for Proposal (RFP) dated August 5, 2014. All other terms and conditions of the original RFP are unchanged. Please check MHEC’s public website at <http://mhec.org/rfps> daily. Email solicitation contact Nathan Sorensen at nathans@mhec.org for questions concerning this addendum and RFP.

Section Q. RFP Schedule of Events shall be deleted in its entirety and replaced with the following (new information **bold-underlined**, deleted information in ~~strikethrough~~):

The following schedule lists meetings and deadlines related to this Request for Proposal (RFP) on the development of a Master Price Agreement(s) for the MHEC Computing Hardware and Services Solution. Deadline dates are as indicated unless otherwise changed by the Committee. In the event that the Committee finds it necessary to change any of the dates or activities listed in this calendar, it will do so by issuing a written statement or an amendment to the RFP to prospective Providers.

| <u>Event</u> | <u>Date</u> |
|---|--|
| 1. Formal issuance of RFP | August 5, 2014 |
| 2. Last day for submitting inquiries about RFP by e-mail | August 15, 2014 |
| 3. e-mail delivery to Prospective Providers of answers and amendment(s) to the RFP | August 20, 2014 |
| 4. Proposals due from Prospective Providers | September 9, 2014 <u>September 16, 2014</u> |
| 5. Notification of Finalists | September 23, 2014 |
| 6. Individual meetings with Finalists (Chicago) to review proposals submitted by each Prospective Provider Finalist (if required) | October 8, 2014 or October 9, 2014 |
| 7. Deadline for submitting responses to Committee’s questions and inquiries | October 31, 2014 |
| 8. Selection and announcement of Solution and Provider(s) | November 2014 |
| 9. Execution of Agreement and Solution start date | December 2014 |

Section S. Submission Deadlines and Format shall be deleted in its entirety and replaced with the following (new information **bold-underlined**, deleted information in ~~strikethrough~~):

The deadline for submission of proposals and related information is 10:00 a.m. Central Daylight Savings Time on Tuesday, ~~September 9, 2014~~ **September 16, 2014**. One (1) sealed bound original and one (1) identical electronic copy (acceptable media CD, DVD, flash drive) of the response OR an electronic copy to nathans@mhec.org under 15MB in size should be forwarded to the following address prior to the deadline: Allowable formats are PDF and Microsoft Office. Spreadsheet data such as price lists may be submitted in MS Excel format. Proposals should be organized and presented in a manner that addresses all of the RFP provisions and requirements.

Computing Hardware and Services Subcommittee
c/o Mr. Nathan Jay Sorensen
Midwestern Higher Education Compact
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