

VPAT™

Voluntary Product Accessibility Template®

Version 1.3

The purpose of the **Voluntary Product Accessibility Template**, or **VPAT™**, is to assist Federal contracting officials and other buyers in making preliminary assessments regarding the availability of commercial “Electronic and Information Technology” products and services with features that support accessibility. It is assumed and recommended that offerers will provide additional contact information to facilitate more detailed inquiries.

The first table of the Template provides a summary view of the Section 508 Standards. The subsequent tables provide more detailed views of each subsection. There are three columns in each table. Column one of the Summary Table describes the subsections of subparts B and C of the Standards. The second column describes the supporting features of the product or refers you to the corresponding detailed table, e.g., “equivalent facilitation.” The third column contains any additional remarks and explanations regarding the product. In the subsequent tables, the first column contains the lettered paragraphs of the subsections. The second column describes the supporting features of the product with regard to that paragraph. The third column contains any additional remarks and explanations regarding the product.

Date: May 23, 2018

Name of Product: Corel WordPerfect Office X9

Contact for more Information (name/phone/email):

<http://www.wordperfect.com> or <http://www.corel.com>

Summary Table

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Criteria	Supporting Features	Remarks and explanations
Section 1194.21 Software Applications and Operating	Supported. Please refer to the attached VPAT.	

Systems		
Section 1194.22 Web-based Internet Information and Applications	Supported. Please refer to the attached VPAT.	
Section 1194.23 Telecommunications Products		Corel WordPerfect Office X9 is not considered a telecommunications product.
Section 1194.24 Video and Multi-media Products		Corel WordPerfect Office X9 does not use multimedia except as covered in section 1194.21.
Section 1194.25 Self-Contained, Closed Products		Corel WordPerfect Office X9 is not a self contained product.
Section 1194.26 Desktop and Portable Computers		Corel WordPerfect Office X9 is software as defined under section 1194.21.
Section 1194.31 Functional Performance Criteria	Supported. Please refer to the attached VPAT.	
Section 1194.41 Information, Documentation and Support	Supported. Please refer to the attached VPAT.	

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Section 1194.21 Software Applications and Operating Systems – Detail

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Criteria	Supporting Features	Remarks and explanations
(a) When software is designed to run on a system that has a	All functions can be accessed through the keyboard. **Exception,	

<p>keyboard, product functions shall be executable from a keyboard where the function itself or the result of performing a function can be discerned textually.</p>	<p>Reference Center and Product Registration.</p>	
<p>(b) Applications shall not disrupt or disable activated features of other products that are identified as accessibility features, where those features are developed and documented according to industry standards. Applications also shall not disrupt or disable activated features of any operating system that are identified as accessibility features where the application programming interface for those accessibility features has been documented by the manufacturer of the operating system and is available to the product developer.</p>	<p>Applications will not disrupt or otherwise disable any accessibility feature of another product.</p>	
<p>(c) A well-defined on-screen indication of the current focus shall be provided that moves among interactive interface elements as the input focus changes. The focus shall be programmatically exposed so that Assistive Technology can track focus and focus changes.</p>	<p>Active dialog elements are highlighted with a prominent focus indicator that moves as the input focus changes. **Exception, Reference Center and Product Registration.</p>	
<p>(d) Sufficient information about a user interface element including the identity, operation and state of the element shall be available to Assistive Technology. When an image represents a program element, the information conveyed by the image must also be available in text.</p>	<p>User interface element is exposed to ensure assistive technology program(s) can accurately receive and convey information regarding element identity, operation and state.</p>	<p>The toolbars allow you to show the image and text along with a tool tip. All other menus are text based.</p>
<p>(e) When bitmap images are used to identify controls, status indicators, or other programmatic elements, the meaning assigned to those images shall be consistent throughout an application's performance.</p>	<p>Follows Windows Operating System standards.</p>	

<p>(f) Textual information shall be provided through operating system functions for displaying text. The minimum information that shall be made available is text content, text input caret location, and text attributes.</p>	<p>Textual information is provided through operating system functions for displaying text.</p>	
<p>(g) Applications shall not override user selected contrast and color selections and other individual display attributes.</p>	<p>Supports Operating System settings.</p>	
<p>(h) When animation is displayed, the information shall be displayable in at least one non-animated presentation mode at the option of the user.</p>	<p>Supports animation and non-animated presentation modes.</p>	<p>Corel WordPerfect Office X9 (Presentations) allows you to view the presentation in PDF or Flash. (Non-animated and animated)</p>
<p>(i) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element.</p>	<p>Some color-coding exists within applications.</p>	<p>Corel WordPerfect Office X9 will use color coding in some instances (ex hyperlinks). An alternative mechanism (ex. mouseover detail display) will be provided for detecting them. However, Reveal Codes tags allow the user to view <i>any</i> formatting applied within the document. The user can double click the tags from within the Reveal Codes area to allow the user to determine which formatting options are on and what RGB value the color used has.</p>
<p>(j) When a product permits a user to adjust color and contrast settings, a variety of color selections capable of producing a range of contrast levels</p>	<p>Supported by the Operating System.</p>	

shall be provided.		
(k) Software shall not use flashing or blinking text, objects, or other elements having a flash or blink frequency greater than 2 Hz and lower than 55 Hz.	Applications do not use flashing or blinking text.	
(l) When electronic forms are used, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.	Applications do not allow users to fill in electronic forms.	Corel WordPerfect Office X9 allows users to create forms and output them to PDF, but they cannot fill the form within WordPerfect.

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**Section 1194.22 Web-based Internet
information and applications – Detail**

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Criteria	Supporting Features	Remarks and explanations
(a) A text equivalent for every non-text element shall be provided (e.g., via "alt", "longdesc", or in element content).	All functions can be accessed through the keyboard.	
(b) Equivalent alternatives for any multimedia presentation shall be synchronized with the presentation.	All functions can be accessed through the keyboard.	Corel WordPerfect Office X9 also gives you the ability to draw using the keyboard with Presentations Graphics X9.
(c) Web pages shall be designed so that all information conveyed with color is also available without color, for example from context or markup.	All web pages can be designed to convey information with or without color.	

(d) Documents shall be organized so they are readable without requiring an associated style sheet.	Documents are readable without requiring an associated style sheet.	Corel WordPerfect Office X9 does not require a style sheet.
(e) Redundant text links shall be provided for each active region of a server-side image map.	N/A	N/A
(f) Client-side image maps shall be provided instead of server-side image maps except where the regions cannot be defined with an available geometric shape.	N/A	N/A
(g) Row and column headers shall be identified for data tables.	Row and column headers are identified for data tables.	Corel WordPerfect Office X9 identifies row and column headers for data tables while merging documents.
(h) Markup shall be used to associate data cells and header cells for data tables that have two or more logical levels of row or column headers.	N/A	N/A
(i) Frames shall be titled with text that facilitates frame identification and navigation	N/A	N/A
(j) Pages shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.	Applications do not cause the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.	
(k) A text-only page, with equivalent information or functionality, shall be provided to make a web site comply with the provisions of this part, when compliance cannot be accomplished in any other way. The content of the text-only page shall be updated whenever the primary page changes.	Corel WordPerfect Office X9 supports the Publish to HTML function only. All base content is created in the applications of the suite.	
(l) When pages utilize scripting languages to display content, or to create interface elements, the information provided by the script shall be identified with functional	The information provided by the script is easily identifiable with functional text.	Corel WordPerfect Office X9 uses Perfect Script and Microsoft Visual Basic for

text that can be read by Assistive Technology.		Applications as their scripting language.
(m) When a web page requires that an applet, plug-in or other application be present on the client system to interpret page content, the page must provide a link to a plug-in or applet that complies with §1194.21(a) through (l).	N/A	N/A
(n) When electronic forms are designed to be completed on-line, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.	N/A	N/A
(o) A method shall be provided that permits users to skip repetitive navigation links.	Corel WordPerfect Office X9 permits users to skip repetitive navigation links.	Users can skip repetitive navigation links using the Document Map.
(p) When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.	Corel WordPerfect Office X9 does not have timed responses in the suite.	

Note to 1194.22: The Board interprets paragraphs (a) through (k) of this section as consistent with the following priority 1 Checkpoints of the Web Content Accessibility Guidelines 1.0 (WCAG 1.0) (May 5 1999) published by the Web Accessibility Initiative of the World Wide Web Consortium: Paragraph (a) - 1.1, (b) - 1.4, (c) - 2.1, (d) - 6.1, (e) - 1.2, (f) - 9.1, (g) - 5.1, (h) - 5.2, (i) - 12.1, (j) - 7.1, (k) - 11.4.

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Section 1194.23 Telecommunications Products

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<i>Criteria</i>	Supporting Features	Remarks and explanations
(a) Telecommunications products or systems which provide a function allowing voice communication and which do not themselves provide a TTY functionality shall provide a standard non-acoustic connection point for TTYs. Microphones shall be capable of being turned on and off to allow the user to intermix speech with TTY use.		Corel WordPerfect Office X9 is not considered a telecommunications product.
(b) Telecommunications products which include voice communication functionality shall support all commonly used cross-manufacturer non-proprietary standard TTY signal protocols.		Corel WordPerfect Office X9 is not considered a telecommunications product.
(c) Voice mail, auto-attendant, and interactive voice response telecommunications systems shall be usable by TTY users with their TTYs.		Corel WordPerfect Office X9 is not considered a telecommunications product.
(d) Voice mail, messaging, auto-attendant, and interactive voice response telecommunications systems that require a response from a user within a time interval, shall give an alert when the time interval is about to run out, and shall provide sufficient time for the user to indicate more time is required.		Corel WordPerfect Office X9 is not considered a telecommunications product.
(e) Where provided, caller identification and similar telecommunications functions shall also be available for users of TTYs, and for users who cannot see displays.		Corel WordPerfect Office X9 is not considered a telecommunications product.
(f) For transmitted voice signals, telecommunications products shall		Corel WordPerfect Office X9 is not

<p>provide a gain adjustable up to a minimum of 20 dB. For incremental volume control, at least one intermediate step of 12 dB of gain shall be provided.</p>		<p>considered a telecommunications product.</p>
<p>(g) If the telecommunications product allows a user to adjust the receive volume, a function shall be provided to automatically reset the volume to the default level after every use.</p>		<p>Corel WordPerfect Office X9 is not considered a telecommunications product.</p>
<p>(h) Where a telecommunications product delivers output by an audio transducer which is normally held up to the ear, a means for effective magnetic wireless coupling to hearing technologies shall be provided.</p>		<p>Corel WordPerfect Office X9 is not considered a telecommunications product.</p>
<p>(i) Interference to hearing technologies (including hearing aids, cochlear implants, and assistive listening devices) shall be reduced to the lowest possible level that allows a user of hearing technologies to utilize the telecommunications product.</p>		<p>Corel WordPerfect Office X9 is not considered a telecommunications product.</p>
<p>(j) Products that transmit or conduct information or communication, shall pass through cross-manufacturer, non-proprietary, industry-standard codes, translation protocols, formats or other information necessary to provide the information or communication in a usable format. Technologies which use encoding, signal compression, format transformation, or similar techniques shall not remove information needed for access or shall restore it upon delivery.</p>		<p>Corel WordPerfect Office X9 is not considered a telecommunications product.</p>
<p>(k)(1) Products which have mechanically operated controls or keys shall comply with the following: Controls and Keys shall</p>		<p>Corel WordPerfect Office X9 is not considered a telecommunications product.</p>

be tactilely discernible without activating the controls or keys.		
(k)(2) Products which have mechanically operated controls or keys shall comply with the following: Controls and Keys shall be operable with one hand and shall not require tight grasping, pinching, twisting of the wrist. The force required to activate controls and keys shall be 5 lbs. (22.2N) maximum.		Corel WordPerfect Office X9 is not considered a telecommunications product.
(k)(3) Products which have mechanically operated controls or keys shall comply with the following: If key repeat is supported, the delay before repeat shall be adjustable to at least 2 seconds. Key repeat rate shall be adjustable to 2 seconds per character.		Corel WordPerfect Office X9 is not considered a telecommunications product.
(k)(4) Products which have mechanically operated controls or keys shall comply with the following: The status of all locking or toggle controls or keys shall be visually discernible, and discernible either through touch or sound.		Corel WordPerfect Office X9 is not considered a telecommunications product.

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Section 1194.24 Video and Multi-media

Products – Detail

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<i>Criteria</i>	<i>Supporting Features</i>	<i>Remarks and explanations</i>
a) All analog television displays 13 inches and		Corel WordPerfect Office X9 does not use multimedia

<p>larger, and computer equipment that includes analog television receiver or display circuitry, shall be equipped with caption decoder circuitry which appropriately receives, decodes, and displays closed captions from broadcast, cable, videotape, and DVD signals. As soon as practicable, but not later than July 1, 2002, widescreen digital television (DTV) displays measuring at least 7.8 inches vertically, DTV sets with conventional displays measuring at least 13 inches vertically, and stand-alone DTV tuners, whether or not they are marketed with display screens, and computer equipment that includes DTV receiver or display circuitry, shall be equipped with caption decoder circuitry which appropriately receives, decodes, and displays closed captions from broadcast, cable, videotape, and DVD signals.</p>		<p>except as covered in section 1194.21.</p>
<p>(b) Television tuners, including tuner cards for use in computers, shall be equipped with secondary audio program playback circuitry.</p>		<p>Corel WordPerfect Office X9 does not use multimedia except as covered in section 1194.21.</p>
<p>(c) All training and informational video and multimedia productions</p>		<p>Corel WordPerfect Office X9 does not use multimedia except as covered in section 1194.21.</p>

which support the agency's mission, regardless of format, that contain speech or other audio information necessary for the comprehension of the content, shall be open or closed captioned.		
(d) All training and informational video and multimedia productions which support the agency's mission, regardless of format, that contain visual information necessary for the comprehension of the content, shall be audio described.		Corel WordPerfect Office X9 does not use multimedia except as covered in section 1194.21.
(e) Display or presentation of alternate text presentation or audio descriptions shall be user-selectable unless permanent.		Corel WordPerfect Office X9 does not use multimedia except as covered in section 1194.21.

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Section 1194.25 Self-Contained, Closed Products – Detail

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<i>Criteria</i>	Supporting Features	Remarks and explanations
(a) Self contained products shall be usable by people with disabilities without requiring an end-		Corel WordPerfect Office X9 is not a self contained product.

<p>user to attach Assistive Technology to the product. Personal headsets for private listening are not Assistive Technology.</p>		
<p>(b) When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.</p>		<p>Corel WordPerfect Office X9 is not a self contained product.</p>
<p>(c) Where a product utilizes touchscreens or contact-sensitive controls, an input method shall be provided that complies with §1194.23 (k) (1) through (4).</p>		<p>Corel WordPerfect Office X9 is not a self contained product.</p>
<p>(d) When biometric forms of user identification or control are used, an alternative form of identification or activation, which does not require the user to possess particular biological characteristics, shall also be provided.</p>		<p>Corel WordPerfect Office X9 is not a self contained product.</p>
<p>(e) When products provide auditory output, the audio signal shall be provided at a standard signal level through an industry standard connector that will allow for private listening. The product must provide the ability to interrupt, pause, and restart the audio at anytime.</p>		<p>Corel WordPerfect Office X9 is not a self contained product.</p>
<p>(f) When products deliver voice output in a public area, incremental volume</p>		<p>Corel WordPerfect Office X9 is not a self contained product.</p>

<p>control shall be provided with output amplification up to a level of at least 65 dB. Where the ambient noise level of the environment is above 45 dB, a volume gain of at least 20 dB above the ambient level shall be user selectable. A function shall be provided to automatically reset the volume to the default level after every use.</p>		
<p>(g) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element.</p>		<p>Corel WordPerfect Office X9 is not a self contained product.</p>
<p>(h) When a product permits a user to adjust color and contrast settings, a range of color selections capable of producing a variety of contrast levels shall be provided.</p>		<p>Corel WordPerfect Office X9 is not a self contained product.</p>
<p>(i) Products shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.</p>		<p>Corel WordPerfect Office X9 is not a self contained product.</p>
<p>(j) (1) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: The position of any operable control shall be</p>		<p>Corel WordPerfect Office X9 is not a self contained product.</p>

<p>determined with respect to a vertical plane, which is 48 inches in length, centered on the operable control, and at the maximum protrusion of the product within the 48 inch length on products which are freestanding, non-portable, and intended to be used in one location and which have operable controls.</p>		
<p>(j)(2) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: Where any operable control is 10 inches or less behind the reference plane, the height shall be 54 inches maximum and 15 inches minimum above the floor.</p>		<p>Corel WordPerfect Office X9 is not a self contained product.</p>
<p>(j)(3) Products which are freestanding, non-portable, and intended to be used in one location and which have operable controls shall comply with the following: Where any operable control is more than 10 inches and not more than 24 inches behind the reference plane, the height shall be 46 inches maximum and 15 inches minimum above the floor.</p>		<p>Corel WordPerfect Office X9 is not a self contained product.</p>
<p>(j)(4) Products which are freestanding, non-portable, and intended to be used in one location</p>		<p>Corel WordPerfect Office X9 is not a self contained product.</p>

<p>and which have operable controls shall comply with the following: Operable controls shall not be more than 24 inches behind the reference plane.</p>		
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**Section 1194.26 Desktop and Portable
Computers – Detail**

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Criteria	Supporting Features	Remarks and explanations
(a) All mechanically operated controls and keys shall comply with §1194.23 (k) (1) through (4).		Corel WordPerfect Office X9 is software as defined under section 1194.21.
(b) If a product utilizes touchscreens or touch-operated controls, an input method shall be provided that complies with §1194.23 (k) (1) through (4).		Corel WordPerfect Office X9 is software as defined under section 1194.21.
(c) When biometric forms of user identification or control are used, an alternative form of identification or activation, which does not require the user to possess particular biological characteristics, shall also be provided.		Corel WordPerfect Office X9 is software as defined under section 1194.21.

(d) Where provided, at least one of each type of expansion slots, ports and connectors shall comply with publicly available industry standards		Corel WordPerfect Office X9 is software as defined under section 1194.21.
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Section 1194.31 Functional Performance

Criteria – Detail

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Criteria	Supporting Features	Remarks and explanations
(a) At least one mode of operation and information retrieval that does not require user vision shall be provided, or support for Assistive Technology used by people who are blind or visually impaired shall be provided.	Supported.	Corel WordPerfect Office X9 is compatible with many screen reader applications. Corel WordPerfect Office X9 supports keyboard inputs as an alternative.
(b) At least one mode of operation and information retrieval that does not require visual acuity greater than 20/70 shall be provided in audio and enlarged print output working together or independently, or support for Assistive Technology used by people who are visually impaired shall be provided.	Supported.	Corel WordPerfect Office X9 supports large icons and large fonts for its UI. In addition, Corel WordPerfect Office X9 is compatible with many screen reader applications.

<p>(c) At least one mode of operation and information retrieval that does not require user hearing shall be provided, or support for Assistive Technology used by people who are deaf or hard of hearing shall be provided</p>	<p>N/A</p>	<p>Corel WordPerfect Office X9 does not use sound-only notifications.</p>
<p>(d) Where audio information is important for the use of a product, at least one mode of operation and information retrieval shall be provided in an enhanced auditory fashion, or support for assistive hearing devices shall be provided.</p>	<p>N/A</p>	<p>Audio is not important in Corel WordPerfect Office X9.</p>
<p>(e) At least one mode of operation and information retrieval that does not require user speech shall be provided, or support for Assistive Technology used by people with disabilities shall be provided.</p>	<p>N/A</p>	<p>Corel WordPerfect Office X9 does not require user speech.</p>
<p>(f) At least one mode of operation and information retrieval that does not require fine motor control or simultaneous actions and that is operable with limited reach and strength shall be provided.</p>	<p>N/A</p>	<p>There is no use of motor control in Corel WordPerfect Office X9.</p>

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Section 1194.41 Information, Documentation

and Support – Detail

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<i>Criteria</i>	Supporting Features	Remarks and explanations
(a) Product support documentation provided to end-users shall be made available in alternate formats upon request, at no additional charge	Supported.	Help files and support files are available in alternative formats. Default installation: C:\Program Files\Corel\WordPerfect Office X9\Languages\EN\Shared\Help\Accessibility
(b) End-users shall have access to a description of the accessibility and compatibility features of products in alternate formats or alternate methods upon request, at no additional charge.	Supported.	
(c) Support services for products shall accommodate the communication needs of end-users with disabilities.	Supported.	

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